

**PAROCHIAL CHURCH COUNCIL OF
ST FRANCIS OF ASSISI, TERRIERS**

ANNUAL REPORT for 2023

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PAROCHIAL CHURCH COUNCIL OF ST FRANCIS OF ASSISI, TERRIERS

ANNUAL REPORT of the Trustees for 2023

AIM AND PURPOSES

The Parochial Church Council (PCC) of the parish of St Francis of Assisi, Terriers has the responsibility of co-operating with the incumbent, in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The incumbent, the Reverend Joanna Gallant, was on sabbatical from May to July and resigned in October 2023, since when the parish has been 'in vacancy'.

The PCC is also specifically responsible for the maintenance of the church building and church hall of St Francis of Assisi, Terriers, High Wycombe.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Francis of Assisi. The PCC maintains an overview of worship throughout the parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of and trust in Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.
- Support for organisations locally, nationally, and internationally whose aims reflect ours.

To facilitate this work, it is important that we maintain the fabric of the Church of St Francis and of the Church Hall.

ACHIEVEMENTS AND PERFORMANCE

WORSHIP AND PRAYER

The PCC seeks to offer a range of services during the week and over the course of the year which the church community and our many visitors find both beneficial and spiritually fulfilling. The church is open daily for private prayer and Holy Communion services are held at 8am (from the Book of Common Prayer on the first Sunday of the month), and 10am on Sundays with a choir, and 10.30 am on Wednesdays. At the 10am service the readings and intercessions are all done by members of the congregation, and the service is livestreamed so that any housebound members can still watch and feel part of the worshipping community.

With the support of Revd Hilary Jones and Lyn Gooch our Lay Minister, we have been able to maintain services during the vicar's sabbatical and in the vacancy, and we are grateful for the help of visiting clergy: Revd Peter Wyard, Revd Rosie Harper, Revd Tim Harper, Revd Chris Owen, Revd Chris Bull, Revd Anthony Searle, and Bishop Alan.

Following the renewal of the Church Electoral Roll in 2023 a total of 59 parishioners was reported, 20 of whom were not resident within the parish. The average Sunday in person attendance was 40 adults and 2 children.

In addition to our usual services, this year we have run three sessions of a new Forest Church which we call "Gatherings". These have taken place in February, May and September and are designed to reach people who do not necessarily feel comfortable in a traditional Church service but feel able to meet God outdoors. It is early days with these sessions but hopefully more people will feel able to join us in the coming months.

The Nine Lessons and Carols was very well supported this year with Highworth School bringing along a choir and contributing to the service. As Christmas Eve fell on a Sunday, we held a "Pop- up Nativity" on the Saturday afternoon which started from the Church Hall and made our way to the "Stable" in the Community Garden and culminated in a Christingle service in Church. It was well received and enjoyed by the families who attended.

During Lent and Advent a small group, led by Lyn Gooch LLM, met weekly on Zoom for discussion, Bible reading and prayer and this was well appreciated by all those who attended.

Two marriages and four funerals have also taken place in church this year.

CHOIR

The members of St Francis Choir have shown great commitment and resilience during this year, with worship in the hall for several months, joyfully leading hymns and psalms for our congregation. The carol service was very well attended, and the Christmas Choir sang beautifully, enriched by additional singers of many ages and the Highworth School choir. We thank our organist Tessa for all her hard work.

MESSY CHURCH

Messy Church happens at 4pm on the third Saturday of each month except for August and December. The most popular session is the Good Friday Special, which runs from 10am to midday and has an average attendance of 16 children and about the same number of adults. Sessions follow a similar pattern of art and crafts activities set round the theme of chosen story. Then towards the end, we have a simple act of worship, which involves lighting candles(battery operated!), singing simple songs and finally saying the 'Our Father', ending with a simple tea and on Good Friday, hot cross buns, and an Easter egg hunt. Children currently attending Messy Church are younger than in the past as older children have moved on to secondary school and need activities more suited to the teenage years. We thank those who help to make all these sessions possible: Emma for her cooking, Tessa for the music and her husband, Kaysha, and Jordan and recently Lyn. Without these volunteers we could not regularly provide God-centred activities for the children and families of our parish.

THE CHURCH BUILDING

The major challenge this year has been to restore the church's heating system which had been out of use since early 2022 after the failure of the boiler. Temporary electric heating proved to be inadequate, and during the coldest months, services were held in the church hall. Following extensive fundraising and generous donations, and the removal of asbestos, an upgraded heating system with new condensing boilers was commissioned in November ready for Advent services.

Plans to install new toilets, a kitchen area and level access for the church are moving forward, so that the building can provide a place for the whole community to gather together, with much needed accessible facilities, for both the worshipping community and other groups who use the church. The diocese has awarded a development grant of £10,000 to support planning work.

There will be further consultation and we hope to begin fundraising for the project in 2024. We are thankful for the experience and support of Mick Relf on this project.

Rainwater leaks in the tower area have been a challenge this year. Two specific leaks in the tower and the roof above the altar will be fixed soon. Plans are also in preparation for measures to resolve a longstanding problem

where rainwater pools above the chancel ceiling, and then seeps below.

CHURCH HALL

The church hall provides friendship, support, wellbeing, and activities to a wide range of people in the community from different ages, different backgrounds and different faiths. There are regular bookings from community groups including Baby College and Phonics Robot for pre-school children; Sense of Balance (Pilates and Yoga); Keep Fit; Taijutsu; the Wycombe Friendship group; and Knit and Natter. During the year the hall also hosted a vaccination clinic and was a popular venue for many parties and other family celebrations. Church events in the hall have included jumble sales, quiz nights, the Advent Fayre and a wreath making session. From January to March and during November the hall also offered a warm place for our regular Sunday worship. Later in the year we started planning for a community café to open early in 2024. We thank Irene Hasan for all her work as voluntary manager for the church hall.

PASTORAL SUPPORT TEAM

We are grateful to all those who contribute to the pastoral ministry of the church, visiting the sick and housebound members of the congregation and generally caring for one another, neighbours and friends through telephone calls and practical support. Home communions have been resumed.

FLOWER ROTA

Our small team manage to keep our church looking splendid with some lovely arrangements. Others would be welcome to join – no special knowledge required – just a joy of flowers.

MISSION AND EVANGELISM

Our vision to be a 'Beacon of Hope, Community of Love and Well of Refreshment' for all the community will be achieved through improved facilities in the hall and church buildings, the community garden and wellbeing café and importantly the active engagement of all church members with those who live in the parish. We continue to engage with the local community, the wider Church, and the world, building relationships with Highworth Combined School, and responding to pastoral and social concerns where possible. St Francis established a special Harvest Fund to support families and individuals in need of emergency food supplies and essential items. Reports from other groups included within this report also highlight the many ways St Francis looks to serve and engage the wider community.

COMMUNICATIONS

We continue to make use of the Friends of St Francis Facebook Page as our main place to advertise events and post comments of Christian and general interest. The PCC have discussed improving our website to make it more modern in its appearance and easier to amend and this will be integrated with a new online booking system for the Church Hall. The PCC have also been exploring ways to keep in touch with members of the congregation who do not have access to Facebook who may use WhatsApp or email. The Weekly news sheet is much appreciated by the congregations both at the 8.00am and 10.00am services and our thanks to Mary Amer for producing this and encouraging others to contribute to the prayer section each week.

DEANERY SYNOD

Deanery Synod represents the 35 churches of the Deanery and further information, and the contacts can be found on wycombedeanery.com. Different churches present information about their successes and any new projects and we are all encouraged to support all these initiatives with prayer and thanksgiving. The Deanery has provided St Francis with a grant towards developing youth ministry. Deanery grants are available each financial year for a variety of projects. A six month project is underway providing support to Church Wardens

and leaders of village churches and it is hoped this will continue into the next financial year.

ECUMENICAL AND INTER-FAITH RELATIONSHIPS

The church is a member of Churches Together in East Wycombe (CTEW), Churches Together in Buckinghamshire and Wycombe Sharing of Faiths. Members of the congregation at St Francis also work with Christians of other traditions in our support for Wycombe Homeless Connection and One Can Trust. Church leaders meet occasionally for fellowship and mutual encouragement.

KNIT & NATTER GROUP

We are a group of up to 18 people, 50/50 from church and from outside. Most of us have some knitting on the go; some are crocheting or doing needlework and patchwork, and some just come for a chat and a coffee. Everybody is welcome on Wednesdays between 11 and 1pm; we are a very friendly group and would welcome anyone who would like to join us.

WALKER'S UNITE(D)

Walkers Unite(d) continue to walk regularly the first Saturday of every month, weather and mud permitting, with up to 18 of us, not all of whom are regular church members, and a couple of dogs taking part. Our walks tend not to exceed 5 miles now and are relatively flat, through some beautiful countryside and often with stunning views. We always finish with a pub lunch and non-walkers are most welcome to join us for a friendly, sociable meal. Thanks again to Colin for leading most of the walks and to Eleanor for organising our part in the Bucks Historic Churches Walk, on the second Saturday in September. This year, thanks to our generous sponsors £250 was raised, half of which comes back to St Francis.

COMMUNITY GARDEN

The community garden has flourished in 2023 with many visiting to look or just sit and enjoy the peace and quiet. Volunteers work in the garden every week. Our vegetable crop in raised beds has included garlic, purple sprouting broccoli, lettuces and tomatoes and pumpkins. We were able to give some of our produce to One Can and various members of the church. We have received funding from the local Coop as a community project and have bought a greenhouse and a gazebo. We plan to develop a nature trail next to the community garden as a local resource, working with Chiltern Rangers.

CHILDRENS SOCIETY

We continue to fundraise for the important work of the Childrens Society. Carol singing with three local schools is an annual joy for all. Church members happily give their time to hold a bucket. In 2023 we raised £647, and a further £100 at the Christingle Service.

FUNDRAISING and SOCIAL EVENTS

We have had a very successful year with many social events with fundraising focused on funding the new heating system for the church. In March there was a church spring clean and coffee morning and in April a well-attended cream tea and Blend Choir afternoon. In May and October we had jumble sales in the hall, with coffee and cakes served during the event. A church BBQ in August held in the hall garden was great fun for all. The two quiz nights for Lent and Harvest were both popular and lively occasions. The November Advent Fayre was another very enjoyable day for which soup and rolls were served followed by delicious cakes. Sarah Howse kindly hosted and arranged a very successful Christmas Wreath Making workshop. In December refreshments were served after the service of Nine Lessons and Carols by a team of willing helpers. Thanks to all who have helped with any of our events, and especially our catering ladies.

FINANCIAL REVIEW

Our main source of income has remained voluntary giving with £ 24,737 from Stewardship, £1,746 from collections and £6,282 from tax refunds on both Stewardship and collections under the Gift Aid scheme.

We also received £13,500 rent from the “Everything Everywhere” and “Hutchison 3G” telecoms companies for a mobile phone base station installation in our bell tower. We received dividends from two investments: £1,251 from the H F Field Trust and £2,307 from the St Andrews Trust. By the end of the year, our new Church Development Fund had reached £7,631. Our congregation also donated £1,027 (including Gift Aid) for a Harvest Community Fund to support families and individuals in need of emergency food supplies and essential items, and £156 for other charities. Our remaining income from the rental of our church hall to local groups, and from fees from weddings and funerals has increased, but is not yet back to pre-pandemic levels.

Our outgoings were £79,451, to provide the Christian ministry from St Francis of Assisi within Terriers. Our ‘parish share’ contribution to the Diocesan funds, which, as well as paying the administrative costs of the Diocese, provides the stipends and housing for the clergy, was £36,644. As at 31 December 2023, we had net assets totalling £225,900, of which £130,158 were endowment investments and £39,376 restricted funds, leaving (£347) unrestricted funds, and £56,713 designated for special church needs. We thank Jane Paine for taking on the role of Treasurer.

VOLUNTEERS

We would like to thank all the volunteers who work so hard to make our church a safe and welcoming community; in particular, our churchwardens, Lakshan Wanigasooriya and Peter Gee, who have provided practical and steadfast support in their ministry to both the church and vicar. We also value the role of the other members of the Parochial Church Council who have faithfully served with humour and vision, and we wish to acknowledge the continued commitment of our worship team Lyn Gooch LLM, Revd Hilary Jones, Tessa Shaw, and Mary Amer; our sacristan Mary Phipps and hall administrator Irene Hasan; musicians, readers, intercessors, servers, sides people and those who provide hospitality after services and on special occasions during the year, whose gifts, creativity and generosity enhance the life of the church. We are thankful for all who have continued to keep the church grounds tidy on a regular basis, and Sarah Wanigasooriya for her active commitment to ensuring the safeguarding of all who serve and engage with the church. We also thank the Messy Church Team for their ongoing commitment to the young people

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. At St Francis of Assisi the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC met seven times during the year. Given its wide responsibilities, the PCC has a number of task groups, each one dealing with a particular aspect of parish life. These groups which include worship and mission, communications, finance, pastoral and social, hall, building and grounds, are all responsible to the PCC and report back to it with reports of their deliberations being received by the full PCC and discussed as necessary.

ADMINISTRATIVE INFORMATION

The Church of St Francis of Assisi is situated in Amersham Road, Terriers, High Wycombe. It is part of the Diocese of Oxford within the Church of England.

The correspondence address is St Francis, Amersham Road, Terriers, High Wycombe HP13 5AB. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity registered with the Charity Commission (registration number: 1155035).

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

PCC members who have served from 1st January 2023 until the date this report was approved are:

Incumbent:

The Revd Joanna Gallant

(Chair until October 2023)

Churchwardens:

Mr Lakshan Wanigasooriya

(from October 2020)

Mr Peter Gee

(Lay Chair from July 2021)

Deanery Synod Representatives:

Mr Nick Gallant

(Until October 2023)

Mrs Lyn Gooch LLM

(from APCM 2023)

Elected members:

Mrs Sally Brocklehurst

(from APCM 2020 - Secretary)

Mrs Janet Banks

(from APCM 2022)

Mrs Christine Bradbury

(from APCM 2022)

Mrs Allison Jackson

(from APCM 2022)

Mrs Hazel Noakes

(from APCM 2022)

Mr Michael Relf

(from APCM 2022)

Mrs Valerie Stringer

(from APCM 2020)

Other Officers not on PCC:

Electoral Roll Officer

Michael Noakes

Gift Aid and Stewardship Officer

Mary Phipps

Treasurer

Jane Paine

Parish Coordinator

Mary Amer

Organist

Tessa Shaw

Approved by the PCC on and
signed on their behalf by


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Independent Examiner's Report to the Trustees of Parochial Church Council of St Francis of Assisi, Terriers

I report on the accounts of the church for the year ended 31 December 2023 which are set out on pages 8 to 18.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5) (b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
2. To which, in my opinion, attention should have been drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Hendy

30th April 2024

Data Developments, First Floor, Chubb Buildings, Fryer Street, Wolverhampton,
West Midlands WV1 1HT

Parochial Church Council of St Francis of Assisi, Terriers

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	35,910	35,396	2,545	—	73,852	39,919
Income from charitable activities	—	—	—	—	—	—
Activities for generating funds	15,251	—	—	—	15,251	13,500
Investments	102	2,307	1,250	—	3,660	3,547
Other income	—	—	—	—	—	—
Church activities	13,948	—	390	—	14,338	16,132
Total income	65,213	37,703	4,186	—	107,103	73,099
Expenditure on:						
Raising funds	57	—	—	—	57	—
Expenditure on charitable activities	—	—	—	—	—	—
Church activities	67,087	9,637	2,668	—	79,393	74,419
Total expenditure	67,145	9,637	2,668	—	79,451	74,419
Gains / losses on investment assets	—	—	—	11,194	11,194	(15,874)
Net income / (expenditure) resources before transfer	(1,931)	28,066	1,517	11,194	38,846	(17,194)
Transfers						
Gross transfers between funds - in	—	—	—	—	—	8,224
Gross transfers between funds - out	—	—	—	—	—	(8,224)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	(1,931)	28,066	1,517	11,194	38,846	(17,194)
Total funds brought forward	1,584	28,646	37,859	118,964	187,054	204,248
Total funds carried forward	(347)	56,713	39,376	130,158	225,900	187,054
Represented by						
Unrestricted						
General fund	(347)	—	—	—	(347)	1,584
Designated						
Church Development	—	7,631	—	—	7,631	7,631
Church Heating	—	25,944	—	—	25,944	2,495
Jean Smith Bequest	—	1,000	—	—	1,000	1,000
Joyce Dowsett Bequest	—	2,500	—	—	2,500	2,500
Paul Beniston Bequest	—	19,116	—	—	19,116	13,500
Revaluation reserves	—	—	—	—	—	—
Spirituality Resource Fund	—	520	—	—	520	1,520
St Andrews Fund income	—	—	—	—	—	—
Restricted						
Agency collection	—	—	(114)	—	(114)	(114)
Charities Fund	—	—	145	—	145	139
Choir Fund	—	—	311	—	311	311
Community Garden Project Fund	—	—	3,616	—	3,616	2,722
Field Dividends Restricted	—	—	0	—	0	0
Harvest Community Fund	—	—	1,107	—	1,107	879
Hugh Brocklehurst Memorial Fund	—	—	34,310	—	34,310	33,920
Pension reserves	—	—	—	—	—	—
Revaluation reserves	—	—	—	—	—	—
Endowment						
Field Bequest	—	—	—	45,753	45,753	41,818
St Andrews Fund	—	—	—	84,405	84,405	77,146

Parochial Church Council of St Francis of Assisi, Terriers

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	37,981	—
Investments	130,158	—
	168,139	—
Current assets		
Debtors	8,084	1,000
Investments	0	118,964
Cash at bank and in hand	53,111	67,564
	61,195	187,528
Liabilities		
Creditors: Amounts falling due in one year	3,435	474
	3,435	474
Net current assets less current liabilities	57,760	187,054
Total assets less current liabilities	225,900	187,054
Total net assets less liabilities	225,900	187,054
Represented by		
Unrestricted		
General fund	(347)	1,584
Designated		
Church Development	7,631	7,631
Church Heating	25,944	2,495
Joyce Dowsett Bequest	2,500	2,500
Jean Smith Bequest	1,000	1,000
Paul Beniston Bequest	19,116	13,500
Spirituality Resource Fund	520	1,520
St Andrews Fund income	—	—
Revaluation reserves	—	—
Restricted		
Community Garden Project Fund	3,616	2,722
Charities Fund	145	139
Choir Fund	311	311
Field Dividends Restricted	0	0
Harvest Community Fund	1,107	879
Hugh Brocklehurst Memorial Fund	34,310	33,920
Agency collection	(114)	(114)
Pension reserves	—	—
Revaluation reserves	—	—
Endowment		
Field Bequest	45,753	41,818
St Andrews Fund	84,405	77,146
Funds of the church	225,900	187,054

Approved by the Parochial church Council on 5th May 2024 and signed on its behalf by:

T. C. Jones

Parochial Church Council of St Francis of Assisi, Terriers

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31st December 2023

Accounting policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair" provisions.

Assets

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable Church Furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market valuation on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- | | |
|-----------------------|---------|
| • Land | Nil |
| • Fixtures & Fittings | 7 years |
| • Computers | 3 years |

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years. So that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified is included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at PCC's best estimate of value.

Short term deposits

These are the cash held on deposit with CCLA or at the bank.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are there for not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds which must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all of their restrictions are shown in the notes to the accounts.

Purpose of Funds

Frances Field Bequest

The capital belonging to this fund is held by the Oxford Diocesan Board of Finance, as custodian trustee. The capital must be retained as a perpetual endowment, but the annual income is paid direct to the church for use in accordance with the terms of Mrs Henrietta Frances Field's will 'for the payment of insurance of the buildings and towards the salary of a caretaker and the cleaning of the said church.

St. Andrew's Fund

The capital of this fund is a perpetual endowment arising from the sale of St. Andrew's Church, The income from these funds is to be used for furthering the religious and other charitable work of the Church of England in the ecclesiastical parish of St. Francis, Terriers. This has been set aside in a Central Board of Finance deposit account and is a designated fund to be used at the discretion of the PCC.

Hugh Brocklehurst Fund This is a restricted memorial fund set up in the name of Hugh Brocklehurst to maintain and to develop the musical life of the church with special concern for the organ.

The Choir Fund is restricted to supporting the church choir.

The Harvest Community Fund is a Restricted Fund to be used to support families and individuals who are in need of emergency food supplies and essential items.

The Community Garden Project Fund is a Restricted Fund to support the community garden.

The Church Development Fund is designated for funds raised for development of the church building.

The Church Heating Fund is designated for funds raised to replace the church heating system.

The **Joyce Dowsett, Paul Beniston** and **Jean Smith** Bequests are funds designated by the PCC, primarily for the improvement of catering and toilet facilities in the church.

Parochial Church Council of St Francis of Assisi, Terriers

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Stewardship - Tax efficient	24,426	—	—	—	24,426	23,463
Stewardship - Other	310	—	—	—	310	775
Collections	1,745	—	732	—	2,478	1,580
Other donations	1,146	26,211	1,656	—	29,013	5,942
Tax recoverable on Gift Aid	6,282	—	—	—	6,282	5,811
Charity Collections	—	—	156	—	156	446
Repairs Listed Place of Worship VAT refund	—	—	—	—	—	—
Grants for Repairs	—	7,385	—	—	7,385	—
Miscellaneous Grants	2,000	1,800	—	—	3,800	1,400
Bequests & Legacies	—	—	—	—	—	500
Total	35,910	35,396	2,545	—	73,852	39,919
Income from charitable activities						
Restoration Project General Income	—	—	—	—	—	—
Diocesan expenses received	—	—	—	—	—	—
Pilgrim Cafe	—	—	—	—	—	—
Total	—	—	—	—	—	—
Activities for generating funds						
Fundraising events income	1,691	—	—	—	1,691	—
Telecommunications Rental	13,500	—	—	—	13,500	13,500
Church hall lettings - fund raising	—	—	—	—	—	—
Hall - miscellaneous income	60	—	—	—	60	—
Total	15,251	—	—	—	15,251	13,500
Investments						
Bank and deposit interest	102	—	—	—	102	9
HF Field Trust dividends	—	—	1,250	—	1,250	1,243
St Andrews Trust Dividends	—	2,307	—	—	2,307	2,294
Total	102	2,307	1,250	—	3,660	3,547
Other income						
Repairs - insurance refunds	—	—	—	—	—	—
Total	—	—	—	—	—	—
Church activities						
Fees for weddings and funerals	2,028	—	—	—	2,028	3,586
Parish magazine sales	—	—	—	—	—	—
Traidcraft Stall income	—	—	—	—	—	—
Bookstall sales to promote objectives	10	—	—	—	10	37
Calendar sales for church funds	—	—	390	—	390	455
Catering Income	399	—	—	—	399	255
Miscellaneous Income	3,126	—	—	—	3,126	2,606
Church - letting	130	—	—	—	130	275
Church hall lettings - objectives	8,254	—	—	—	8,254	8,917
Total	13,948	—	390	—	14,338	16,132
INCOME TOTAL	65,213	37,703	4,186	—	107,103	73,099

Parochial Church Council of St Francis of Assisi, Terriers

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
EXPENDITURE						
Raising funds						
Costs of fetes & other events	57	—	—	—	57	—
Total	57	—	—	—	57	—
Expenditure on charitable activities						
Church heating renewal	—	—	—	—	—	—
Total	—	—	—	—	—	—
Church activities						
Education	—	—	—	—	—	—
Parish share paid to diocese	36,644	—	—	—	36,644	36,927
Church running - insurance	3,904	—	1,250	—	5,155	4,713
Church running - heating, lighting water	3,602	—	—	—	3,602	3,549
Fees	245	—	—	—	245	1,802
Quinquennial Assessment Fund - to deanery	220	—	—	—	220	220
Church maintenance, repairs, and renewals	906	1,952	—	—	2,858	2,653
Architect's Fees	300	—	—	—	300	—
Licences and subscriptions	610	—	—	—	610	447
Professional Fees	—	—	—	—	—	2,160
Assistant staff costs	—	—	—	—	—	—
Club Francis and Messy Church	—	—	—	—	—	62
Organist's remuneration	1,940	—	—	—	1,940	2,065
Organ Expenses	—	—	—	—	—	—
Choir expenses	—	—	—	—	—	—
Visiting clergy fees	303	—	—	—	303	—
Visiting clergy expenses	191	—	—	—	191	—
Upkeep of services	534	—	—	—	534	650
Verger Fees	—	—	—	—	—	170
Magazine expenses	—	—	—	—	—	—
Bookstall costs	—	—	—	—	—	87
Traidcraft stall costs	—	—	—	—	—	—
Vicar's telephone	349	—	—	—	349	789
Travel expenses	78	—	—	—	78	211
Hospitality	—	—	—	—	—	—
Gifts	400	—	—	—	400	27
Sundry expenses	60	1,000	26	—	1,086	1,178
Vicar's expenses	—	—	—	—	—	100
Website expenses	28	—	—	—	28	59
Vicarage - electricity and gas	—	—	—	—	—	—
Bank Charges	75	—	—	—	75	81
Catering expenses	284	—	—	—	284	302
Governance costs examination fee	714	—	—	—	714	1,560
Photocopier expenses	2,734	—	—	—	2,734	1,647
Postage	112	—	—	—	112	170
Printing and Stationery	122	—	—	—	122	289
Software	85	—	—	—	85	—
Miscellaneous equipment	—	—	—	—	—	476
Broadband and phone	580	—	—	—	580	530
Deanery subscription	80	—	—	—	80	80
Benefice contribution	—	—	—	—	—	—
Salary of parish administrator	4,951	—	—	—	4,951	1,400
Donations to charities	—	—	150	—	150	1,153

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
EXPENDITURE (continued)						
Reference materials	—	—	—	—	—	—
Subsistence	—	—	—	—	—	—
Church Cleaning	650	354	—	—	1,004	1,119
Parish training and mission	100	—	—	—	100	476
Pandemic remedial costs	—	—	—	—	—	32
Community payments	—	—	800	—	800	1,126
Community Garden expenditure	—	—	441	—	441	1,013
Depreciation	—	6,330	—	—	6,330	1,378
Fire Precautions	—	—	—	—	—	—
Refunds for hall lettings	100	—	—	—	100	197
Hall running - heat, light water	4,159	—	—	—	4,159	1,494
Hall running - insurance	1,284	—	—	—	1,284	1,140
Hall - repairs and renewals	98	—	—	—	98	628
Hall - cleaning	285	—	—	—	285	—
Hall - postage and stationery	12	—	—	—	12	—
Hall - sundry expenses	134	—	—	—	134	64
Hall - Salaries and PAYE	—	—	—	—	—	—
Hall running - telephone	—	—	—	—	—	—
Hall - licenses and subscriptions	—	—	—	—	—	170
Hall running - maintenance	203	—	—	—	203	10
Total	67,087	9,637	2,668	—	79,393	74,419
EXPENDITURE TOTAL	67,145	9,637	2,668	—	79,451	74,419
GRAND TOTAL	(1,931)	28,066	1,517	—	27,652	(1,320)

Parochial Church Council of St Francis of Assisi, Terriers

Statement of assets and liabilities

Statement of assets and liabilities as at 31 December 2023

	This year	Last year
Investments		
CCLA (CBF) Investment Fixed Asset		
Field Bequest (Endowment) -	45,753	—
St Andrews Fund (Endowment) -	84,405	—
	130,158	—
Total for Investments	130,158	118,964
Tangible assets		
Church heating renewal 2023		
Church Heating (Designated) -	31,931	—
Paul Beniston Bequest (Designated) -	12,380	—
	44,311	—
Church heating renewal 2023 depreciation		
Church Heating (Designated) -	(4,561)	—
Paul Beniston Bequest (Designated) -	(1,768)	—
	(6,330)	—
Total for Tangible assets	37,981	—
Cash at bank and in hand		
CAF Bank current account		
Charities Fund (Restricted) -	(307)	(307)
Choir Fund (Restricted) -	311	311
Church Development (Designated) -	2,380	7,380
Church Heating (Designated) -	257	2,495
Community Garden Project Fund (Restricted) -	2,982	2,088
Field Dividends Restricted (Restricted) -	0	0
Harvest Community Fund (Restricted) -	(12)	492
Hugh Brocklehurst Memorial Fund (Restricted) -	29,937	29,927
Jean Smith Bequest (Designated) -	1,000	1,000
Joyce Dowsett Bequest (Designated) -	(1,000)	(1,000)
Paul Beniston Bequest (Designated) -	1,120	13,500
Spirituality Resource Fund (Designated) -	1,453	2,453
General fund (Unrestricted) -	(29,417)	(39,481)
	8,706	18,860
Yorkshire Bank Current account		
Charities Fund (Restricted) -	452	447
Church Development (Designated) -	251	251
Community Garden Project Fund (Restricted) -	633	633
Harvest Community Fund (Restricted) -	1,119	386
Hugh Brocklehurst Memorial Fund (Restricted) -	4,372	3,992
Joyce Dowsett Bequest (Designated) -	3,500	3,500
Spirituality Resource Fund (Designated) -	(932)	(932)
General fund (Unrestricted) -	24,935	40,420
	34,332	48,698
Bank deposit account		
Church Development (Designated) -	5,000	—
General fund (Unrestricted) -	5,067	—
	10,067	—

Parochial Church Council of St Francis of Assisi, Terriers

Statement of assets and liabilities as at 31 December 2023 (continued)

petty cash		
General fund (Unrestricted) -	5	5
	<hr/>	<hr/>
	5	5
	<hr/>	<hr/>
Total for Cash at bank and in hand	53,111	67,564
Debtors		
Accounts Receivable		
Paul Beniston Bequest (Designated) -	7,385	—
General fund (Unrestricted) -	698	1,000
	<hr/>	<hr/>
	8,084	1,000
	<hr/>	<hr/>
Total for Debtors	8,084	1,000
Investments		
CCLA (CBF) Investment account		
Field Bequest (Endowment) -	—	41,818
St Andrews Fund (Endowment) -	—	77,146
Agency collection (Restricted) -	0	0
	<hr/>	<hr/>
	0	118,964
	<hr/>	<hr/>
Total for Investments	130,158	118,964
Creditors: Amounts falling due in one year		
Accounts Payable		
Church Heating (Designated) -	(1,683)	—
General fund (Unrestricted) -	(1,637)	(360)
Agency collection (Restricted) -	(114)	(114)
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Total for Creditors: Amounts falling due in one year	(3,435)	(474)
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Grand total	225,900	187,054
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Fund movement by type

Fund movement by type for the year ending 31 December 2023

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
CDF - Church Development						
Designated	7,631	—	—	—	—	7,631
CHE - Church Heating						
Designated	2,495	28,011	4,561	—	—	25,944
COMG - Community Garden Project						
Restricted	2,722	1,361	467	—	—	3,616
Char - Charities Fund						
Restricted	139	156	150	—	—	145
Choir - Choir Fund						
Restricted	311	—	—	—	—	311
Field - Field Bequest						
Endowment	41,818	—	—	—	—	45,753
FieldDiv - Field Dividends						
Restricted	0	1,250	1,250	—	—	0
HAR - Harvest Community Fund						
Restricted	879	1,027	800	—	—	1,107
HBrock - Hugh Brocklehurst Memorial Fund						
Restricted	33,920	390	—	—	—	34,310
JDow - Joyce Dowsett Bequest						
Designated	2,500	—	—	—	—	2,500
JS - Jean Smith Bequest						
Designated	1,000	—	—	—	—	1,000
PBen - Paul Beniston Bequest						
Designated	13,500	7,385	1,768	—	—	19,116
SRF - Spirituality Resource Fund						
Designated	1,520	—	1,000	—	—	520
StAndInc - St Andrews Fund income						
Designated	—	2,307	2,307	—	—	—
StAndrew - St Andrews Fund						
Endowment	77,146	—	—	—	—	84,405
General - General fund						
Unrestricted	1,584	65,213	67,145	—	—	(347)
Grand total	187,168	107,103	79,451	—	—	226,014